



SPOKANE WORKFORCE COUNCIL

<p>SPECIAL MEETING MINUTES SPOKANE WORKFORCE COUNCIL EXECUTIVE COMMITTEE</p>	<p>May 22th, 2024 Meeting held via Zoom</p>
---	--

MEMBERS PRESENT

Christina Vigil Gross
Kim Watkins
Robert Duron
Kelley Charvet
Ron Valencia
Tina Morrison
Diana Wilhite

STAFF PRESENT

Mark Mattke
Jeanette Facer
Jessica Clayton
Kevin Williams
Mustafa Baigzad

OTHERS PRESENT

Scott Simmons

MEMBERS ABSENT

Mayor Lisa Brown
Commissioner Josh Kerns
Derek Tyree

Chair Christina Vigil Gross called the meeting to order at 11:01 A.M.

ITEM #1 - REVIEW OF MEETING MINUTES

Christina Vigil Gross - Board Chair

Review of May 22th, 2024, Meeting Minutes.

Action: Motion and second to approve Meeting Minutes from May 22th, 2024.

Approved unanimously.

ITEM #2 – ANNUAL (PY23) BUDGET – REVIEW/REVISE

Jeanette Facer – Division Executive - Finance

Jeanette presented changes to the PY23 Operating Budget that have occurred since it was passed in May, 2023. This truing up is necessary to bring the budget into alignment with new grant revenues and expenditures that have been updated. Over the course of the year, the SWC receives new funds from a variety of sources and approves their receipt and disbursement on an ongoing basis without formally adopting a new budget each time

Action: Motion and second to approve PY23 Operating Budget revision and addition of \$1,398,701 in revenue. Approved unanimously.

ITEM #3 – PY24 OPERATING BUDGET

Jeanette Facer, Division Executive - Finance

Jeanette shared the PY24 WIOA Formula fund allocation amounts and the proposed line-item budget detail for the upcoming year starting July 1, 2024. Compared to last year's allocations, the Youth program is up 11.8% (\$138,790), Adult is up 13.8% (152,836), and Dislocated Worker is down 9.2% (-\$76,702). Overall, an increase of 6.2% (\$214,924). This places the SWC in a much stronger position than this time last year when we faced an across-the-board cut of 21.3% (-\$846,956).

Action: Motion and a second to:

- 1. Accept \$3,339,117 in WIOA Title I PY24 program funds,***
 - 2. Approve PY24 Budget for WIOA program and local workforce system services and operations and forward to Spokane Area Consortium for concurrence and SWC Full Council for ratification,***
 - 3. Approve extending contracts and subcontracting WIOA program services – Adult, Dislocated Worker, Youth – as well as Talent Solutions and One-Stop Operator to Spokane Workforce Consortium partners (Career Path Services, Employment Security Department, NorthEast Washington Education Services District 101, and Goodwill Industries of the Inland Northwest).***
- Approved unanimously.***

ITEM #4 – ACTIVITIES AND UPDATES

Mark Mattke, Chief Executive Officer

- The IRS 990 for 2023 has been submitted on time.
- Resource Center of Spokane County- Facilities Transition
 - Mark shared that the move of partners from the 2nd floor to the 1st of the WorkSource Center – including Pioneer Human Services, CHAS Health, and our Economic Security for All and Reconnect2Work programs –will be completed on time by 5/31/24 when our lease expires. This was an amazing amount of work to get done by the deadline and recognition of outstanding efforts by both Kevin Willams and Jessica Clayton, with support of many staff, to lead and coordinate this feat.
- Annual WorkSource System Conference will be held on Friday, 6/21 at Spokane Community College. Over 100 local partners will attend and share best practice during a day of professional development and networking.
- The Embark Next Generation Zone graduation ceremony will occur at the NEWESD10- Talbott Center at 4141 S Regal on Monday, 6/10. This year, over 166 young adults earned their high school completion though the Next Generation Zone – a new record number. This celebration is well-attended by students, parents and family members and represents a significant milestone in their lives as they make the transition to the next step in their adult lives, including postsecondary education, jobs, and military service.
- Conflict of Interest Disclosure form – members were asked to please complete this annual form to ensure we are in compliance with state requirements.

Chair Christina Vigil Gross adjourned the meeting at 11:54 P.M.

SUBJECT

Grants & Contracts.

BACKGROUND

State Economic Security For All FY25

The Economic Security for All (EcSA) program, begun as a pilot project in 2019, has grown and expanded significantly over the past several years and is now codified in State Law, helping ensure we will receive a state-funded EcSA contract annually for the foreseeable future. Spokane's state-funded award has increased modestly from the FY24 contract, and we are looking forward to using the increase to expand the EcSA program into Next Generation Zone for the first time. This will give more access to the Community Reinvestment Fund (CRF) incentives to our youth participants (State EcSA enrollment is a requirement to receive incentives). It will also allow us to use the State EcSA funding as match for our new Basic Food Employment & Training (BFET) contract, if approved, as well as help to diversify funding to strengthen Center sustainability in a very tight federal funding environment.

Additionally, the existing EcSA team, previously located at the Resource Center of Spokane County (RCSC), has been incorporated into the Continuous Engagement (CET) and Finance and Resource Management (FRM) teams at WorkSource, and will continue to be funded by this grant, and others, in a co-enrollment setting. We are also exploring adding ESD back into the State EcSA consortium model. ESD has only been funded by our Federal EcSA contract to-date. Spreading State EcSA across all teams that are also funded by WIOA will help to increase access across our entire campus to participants who need additional services, including CRF incentives, and provide sustainable funding for all of our teams.

We are seeking approval to accept this funding from the Employment Security Department and to subcontract to the Spokane WorkSource and Next Generation Zone Consortia as outlined below. The new state law has re-defined some of the EcSA terms, also outlined below. The grant has a timeline of July 1, 2024 – June 30, 2025.

- Budget for people experiencing poverty (previously known as our Below 200% of the Federal Poverty Level budget): \$525,229 (subcontract \$427,962)
 - Increase of \$45,630 from FY24
- Budget for people demonstrating financial need (previously known as the Above 200% Federal Poverty Level budget): \$218,372 (subcontract \$151,861)
 - Increase of \$15,842 from FY24
- Budget for business navigator: \$108,333 (subcontract \$93,333)
 - Unchanged for FY24
- Total contract: \$851,934 (subcontract \$673,156)

FAP E&T SFY25 Award

The SWC has been awarded \$160,000 from DSHS to continue serving refugee and immigrant customers under the ORIA E&T Program for SFY25. This program assists refugees and immigrants with pre-employment services and financial assistance as they prepare for employment, including customers with and without work authorization. DSHS is leveraging funding through the new Migrant and Asylum Seeker Support project (MASS) to enable the expansion of the FAP E&T program, and this year's award is 160% of SFY24's initial award of \$100,000. With the increased funding comes a modest increase in enrollment targets and some additional eligibility and documentation requirements for a portion of enrolled customers, which corresponds to the increase in funding. We will subcontract approximately \$145,000 of the total amount to Career Path Services, with \$25,000 allocated to supportive services.

EXECUTIVE COMMITTEE ACTION

- Vote to accept an additional \$851,934 in Economic Security for All State funds from ESD and subcontract \$673,156 to the WorkSource and Next Generation Zone Consortium.
- Vote to accept \$160,000 from DSHS for ORIA E&T Program and subcontract up to \$145,000 to Career Path Services.

FINANCIAL IMPACT

Increase of \$1,558,701 to the PY24 operating budget.

REQUESTED COUNCIL ACTION

None.

SUBJECT

Activities and Updates.

BACKGROUND

Information from around the table – all board members and staff.

- WIOA Reauthorization – Senate Discussion Draft released 6/21/24
- Senate Ways & Means staff tour
- Refugee and Immigrant services

EXECUTIVE COMMITTEE ACTION

None.

FINANCIAL IMPACT

None.

REQUESTED COUNCIL ACTION

None.