



SPOKANE WORKFORCE COUNCIL

**MEETING MINUTES
SPOKANE WORKFORCE COUNCIL
EXECUTIVE COMMITTEE**

June 22, 2023
Meeting held via Zoom

MEMBERS PRESENT:

Kelley Charvet
Robert Duron
Christina Vigil Gross
Derek Tyree
Christina Vigil Gross
Diana Wilhite
Commissioner Josh Kerns

MEMBERS ABSENT:

Mayor Nadine Woodward
Tina Morrison
Dan Evans

GUESTS PRESENT:

Kimberly Watkins

STAFF PRESENT:

Mark Mattke
Dawn Karber
Jeanette Facer
Jessica Clayton
Mustafa Baigzad

Chair Christina Vigil Gross called the meeting to order at 12:00 P.M.

ITEM #1 - REVIEW OF MEETING MINUTES

Christina Vigil Gross - Board Chair

Review of May 25, 2023, Meeting Minutes.

Action: Motion and Second to approve Meeting Minutes from May 25, 2023.

Approved unanimously.

ITEM #2 – Monthly Fiscal Report

Jeanette Facer, Division Executive Finance

Christina introduced Jeanette to discuss the Fiscal Report April 2023 Financials. Jeanette discussed Grants Under Management and a breakdown of 42% Allocated to WIOA formula Grants, 25% to WIOA Competitive Grants and 33% to other grants. A comparison of actuals as of April 2023 to the newly approved PY22 budget was presented. There were no significant discrepancies to address. A graph was presented comparing WIOA formula obligation and expenditures requirements to April. Obligation requirements of 80% will be met for the WIOA Adult, Dislocated Worker and Youth funds.

ITEM #3 – Grants and Contracts

Dawn Karber – Chief Operations Officer

Christina introduced Dawn to discuss Grants and Contracts. Dawn presented the following funding items:

Washington State Department of Social and Health Services Food Assistance Program Office of Refugee & Immigrant Assistance Employment & Training (DSHS FAP ORIA E&T)

Last month, we shared with the committee that we anticipated receiving \$100,000 to continue a program for serving refugee and immigrant community members that began as a pilot in January. We have now received the award and are asking the board to approve bringing in the funding and subcontracting with Career Path Services to continue funding the same staff member who started the program. The program runs out of the Resource Center of Spokane County, and the pilot was significantly more successful than we anticipated. As of May 31, 35 participants had already been enrolled, and our original target for the grant was 25 by the end of June. We're looking forward to the opportunity to continue serving customers with this funding in the next program year.

Economic Security for All (EcSA) – State Funds

The Washington State Legislature has continued to invest in the EcSA program and has grown the program for the next program year to serve additional individuals and add relevant business services. We have been participating in statewide planning efforts to improve the program and decide upon allocations across workforce development areas for several months. We have now received notice of our final award and are working on performance planning and contract negotiations. We will continue to deploy a majority of funds at the Resource Center of Spokane County, a partial investment at our Continuous Engagement Team at WorkSource and will now be able to support staffing at the Talent Solutions Team as well. Below is a breakdown of the three funding streams that will be part of the state EcSA program for PY23 (July 2023 – June 2024):

Total Award: **\$790,462**

- \$479,599 to serve individuals whose household income is below 200% of the federal poverty line at program enrollment (this is the same as the traditional EcSA program we have been running since 2019)
- \$202,530 to serve individuals who enter the program above 200% of the federal poverty line but who are at risk of falling into poverty (this will be new for PY23)
- \$108,333 for business services (new for PY23)

WIOA Formula Contracts Extension.

Per federal law, we are required to put our WIOA formula funding out to bid at least every three years. The last time we completed this process was in spring 2022. We are authorized to extend these contracts up to two times. The Services and Oversight Committee discussed extending the contracts and voted to recommend to the Executive Committee an extension. Today, we are seeking your approval to extend the following contracts. Due to the continued uncertainty regarding final numbers for a federal funding award, we have worked with contractors to enter into agreements for the first three months using known award levels through that time and will update contracts once all figures are final. The Services and Oversight Committee has been briefed and is very supportive of this approach. For today, we are seeking your approval to notify the operators and consortia that we will be extending WIOA Title I contracts for the 2023-2024 program year, with first round contracts for the first three months only and second round contracts to follow. Contract extensions include:

- Talent Solutions:
 - Service Delivery – Contracts with Career Path Services, Employment Security Department and Goodwill Industries of the Inland Northwest.
- Next Generation Zone:
 - Contracts with Career Path Services, Goodwill, and NEWESD101.
- Spokane Resource Center operator:
 - Site Operator – Contract with Career Path Services.
- WorkSource:
 - Operator – Contract with Career Path Services.
 - Direct services – Contracts with Career Path Services, Employment Security Department and Goodwill.

EXECUTIVE COMMITTEE ACTION

- ***Action: Motion and Second to accept \$100,000 in FAP E&T Funding from WA DSHS and subcontract up to the full amount to Career Path Services. Approved unanimously.***
- ***Action: Motion and Second to accept \$790,462 in EcSA State funding from Employment Security Department and subcontract up to \$630,000 to Career Path Services. Approved unanimously.***
- ***Action: Motion and Second to approve PY 23 WIOA Formula contract extensions to Career Path Services, Goodwill, NEWESD101 and Employment Security. Approved unanimously.***

ITEM #4 – ACTIVITIES AND UPDATES

Mark Mattke, Chief Executive Officer

- Governance Review & Changes to interlocal agreement are under way with both Spokane County and City of Spokane legal teams to bring into compliance with State and USDOL requirements.

Christina Vigil Gross adjourned the meeting at 12:23 P.M.