

Adult Eligibility Criteria & Documentation

Eligibility Criteria	Condition	Examples of Acceptable Documentation
a. Age	18 years of age or older	<ul style="list-style-type: none"> • Birth certificate or hospital record • Drivers license or picture ID • Baptismal Certificate • Voter registration card • DD Form 214 • Alien registration card • School enrollment documents • Naturalization certificate • Public assistance records • US passport • Native American tribal docs
b. Citizenship or eligible non-citizen	If the applicant is to be eligible for WIA adult funded services, then the applicant must be legally entitled to work in the United States.	<ul style="list-style-type: none"> • Social security card + driver license • Birth certificate • Documentation as per the I-9
c. Selective Service Registration	<p>Males' age 18 to 25 who are required to register but have not, should be referred to SSS.</p> <p>Males who did not register cannot receive WIA services unless a waiver is approved by the SAWDC. (This includes male aliens who entered the U.S. before their 26th birthday but are applying for WIA services after age 26.) (TEGL 8-98)</p>	<ul style="list-style-type: none"> - Selective service registration card - Receipt of registration - On-line confirmation or phone verification with selective service - DD Form 214
<p>d. SAWDC Criteria for Priority of Service for Intensive and Training Services</p> <p>* First priority shall be given to recipients of public assistance and other low-income individuals who are also veterans; and then public assistance recipients and low-income non-veterans. (Veterans must meet program eligibility requirements in order to obtain priority of service). (TEGL#5-03).</p>	<p><u>1st Priority* – Low income</u></p> <ol style="list-style-type: none"> 1) Welfare recipients (includes TANF, GAU, SSI) 2) 70% of LLSIL (w/veteran preference first – see Veteran Criteria below) 3) Food Stamps (resides in a family who received within the last six months) 4) Homeless 5) Foster Child 6) Disabled (count as a family of one for income) <p><u>Veteran Criteria:</u> <u>Veterans and other covered persons (WIA Sec. 101(49), P.L. 107-288 Sec. 4215</u></p> <ol style="list-style-type: none"> 1) Vet - honorable discharge 2) Recently separated (48 months) 3) Spouse of vet (died, missing, disabled) <p><u>2nd Priority - 175% of Poverty</u></p> <ol style="list-style-type: none"> 1) Income within guidelines 2) Program operator must document a barrier to employment on the Eligibility Verification Form. 	<ol style="list-style-type: none"> 1) Verification from DSHS (example: EJAS, medical coupons) 2) Pay stubs, statement from employer, self employment records 3) Verification from DSHS 4) Collateral or Self-Statement 5) State records or as in # 4. 6) Assessment from a recognized professional. <ol style="list-style-type: none"> 1) DD214 2) Veterans Administration Letter or Records 3) Any other documentation of veteran status from an official source. <ol style="list-style-type: none"> 1) Pay stubs, Taxis records, UI records, or self statement. 2) Documented by Program.